



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
Bill Bryant
John Creighton
Courtney Gregoire

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

REGULAR MEETING

Date: February 4, 2014

Chief Executive Officer

Tay Yoshitani

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Meeting and Agenda
Information:
(206) 787-3210

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

ORDER OF BUSINESS

- 12:00 noon**
1. Call to Order
Recess to:
 2. Executive Session, if necessary*
- 1:00 p.m.**
3. Call to Order or reconvene to Open Public Session**
 3. Approval of Minutes
 4. Special Order of Business
 5. Unanimous Consent Calendar
 6. Division, Corporate and Commission Action Items
 7. Staff Briefings
 8. New Business
 9. Policy Roundtables
 10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Any minutes available for approval will be listed on the Unanimous Consent Calendar below.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

5a. Authorization for the Chief Executive Officer to proceed with design and construction of the Pier 69 Carpet Replacement Project, including: design completion, advertisement, award of bid, and construction; for a total project cost not to exceed \$1,200,000. This request is time-sensitive and seeks a single authorization for design and construction. ([memo](#) and [attachment](#) enclosed)

5b. Motion to select an executive search firm to recruit candidates for Port Chief Executive Officer. ([motion](#) enclosed)

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Authorization for the Chief Executive Officer to increase the professional Service Agreement/contract (AECOM P-00317417) with AECOM Technical Services Inc. for cleanup oversight services at the Terminal 117 Non-Time Critical Removal Action Cleanup Project by \$1,400,000 for a new contract total of \$3,100,000. In accordance with RCW 53.19.060, this memorandum constitutes notification to the Commission that the amended amount of the contract exceeds 50 percent of the original not-to-exceed contract value of \$1,700,000. There is no funding increase to the project amount as a result of this authorization. ([memo](#) enclosed)
- 6b. Authorization for the Chief Executive Officer to direct staff to purchase materials, advertise for construction bids, execute construction contracts, and fund the construction phase of the stormwater improvements portion of the Terminal 46 Development Program in the amount of \$6,500,000, bringing the total amount currently authorized for the program to \$12,500,000 (CIP #C102554). ([memo](#) and [attachment](#) enclosed)
- 6c. Authorization for the Chief Executive Officer to amend the Lease and Concession Agreement of Airport Management Services LLC (dba Hudson Group), substantially as drafted in Exhibit A, to remove two news/gift locations from the lease premises at Seattle-Tacoma International Airport. The Commission addressed this matter in December 2011, and this authorization fulfills the intent of that initial action. ([memo](#), [attachment](#), and [map](#) enclosed)

7. STAFF BRIEFINGS

- 7a. 2013 PeopleSoft Financials Upgrade Project Briefing. ([memo](#) and [presentation](#) enclosed)
- 7b. Legislative Update for February 4, 2014. (no enclosures)

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.